

## BUCKINGHAM'S COMMUNITY CINEMA

A NOT FOR PROFIT CHARITY  
Reg No. 1075315

# THE FilmPlace



BUCKINGHAM'S CINEMA – The Film Place, Vinson Building, Hunter St, Buckingham MK18 1EG

[www.thefilmplace.org.uk](http://www.thefilmplace.org.uk)

### VOLUNTEER OPPORTUNITIES



Have you any spare time, even if it is only a few hours a month?

Please volunteer to help us to continue to provide this useful community facility. We are sure you will find it rewarding. We are a volunteer run community cinema, launched in 2005. Our aims are to provide two film showings per week with a varied programme covering mainstream, independent, foreign language and family films. Our biggest asset is our pool of volunteers without whom The Film Place would not continue to exist.

We are constantly seeking to recruit new volunteers to help run each film showing which requires a **Team Leader**, a **Projectionist** and some **Helpers**.

Our Volunteer Co-ordinator would love you to contact them with offers to help, email at: [fpvolunteers1@btinternet.com](mailto:fpvolunteers1@btinternet.com)



We provide 'on the job training' for all roles by making sure that you work with experienced volunteers when you start. All the duties are quite straightforward and don't require much training.

## VOLUNTEER ROLES

Our volunteers arrive an hour before the scheduled film start time in order to set up the facilities we use.

The **Team Leader** is an experienced volunteer who takes charge of the film showing. They are responsible for the keys/organising the volunteers and overall management of the evening's event.

The **Projectionist** sets up the theatre and prepares the projection equipment (Blu-ray/Computer/iPad) prior to the film showing cueing up trailers and film.

The **Helpers** set up the reception areas which involves putting up the signage, getting out and displaying the confectionery. Once the preparations are completed specific tasks are allocated to the volunteers, which could be manning the front desk, confectionery sales. Just before the film starts everything is put away. After the film the **Team Leader** and if necessary, some of the other volunteers stay behind to help tidy up.



**Volunteers can watch the film for free and receive a free voucher for another film as a reward for volunteering.**

## DUKE OF EDINBURGH'S AWARD

We provide a great opportunity for students to achieve their requirements for 'Volunteering' or the 'Skills' elements of this Award Scheme by acting as a volunteer for us for 3, 6 or 12 months. Duke of Edinburgh students can watch the film but don't receive vouchers as they provide their time as part of their efforts to gain Bronze, Silver or Gold Awards. Since 2011 we have provided placements for more than 250 students, all from local schools. Some of these students have progressed to become regular projectionists with us until leaving school.



## FACILITIES

The Film Place has the use of one of the University of Buckingham's larger lecture theatres, which is a great facility. We are able to offer a capacity of ~ 160 banked seats, some with disabled access, and all with a good view of the 6m wide large screen. We use a surround sound audio system incorporating an Audio Loop.

There is a large, free, car park close by for the use of Volunteers and Customers.

We offer for sale a good range of confectionery, ice cream, tea, coffee and occasionally wine at special events.